



MindBody Scheduler/Account Access

Check your schedule, reserve or cancel classes, update your profile, review your account balance, track visits used and see how many classes are remaining, and buy class packages or gift certificates.

Log In Instructions

Click here: [Spirings Pilates](https://clients.mindbodyonline.com/ASP/home.asp?studioid=49781) or copy in to your browser:

<https://clients.mindbodyonline.com/ASP/home.asp?studioid=49781>

USERNAME: the email you gave the studio when you signed up PASSWORD: you create

1. Log in to the MindBody Online [SpiringsPilates Pleasanton](http://www.springspilatespleasanton.com) page using the above info or you can go to our studio website (www.springspilatespleasanton.com) for a clickable logo link. You may have to answer a few questions if it is your first time to the MindBody scheduling site. After completing your general information, there will be log on boxes in the upper right corner of your page when the studio schedule page loads.
2. You will see the following tabs on the upper right side of the screen after you log in: CLASS SCHEDULE/SIGN UP, MY INFO, FACEBOOK, and PURCHASE.
3. Clicking on a tab will take you to the information you seek: current class listings with buttons to click to reserve a class (SIGN UP NOW), your Profile at MY INFO, or the online store where you can PURCHASE class packages and gift certificates. All credit cards are accepted online but PLEASE NOTE ONLINE PRICES ARE 5% HIGHER THAN IN STUDIO CASH PRICES. See our Rates page at <http://www.springspilatespleasanton.com> for the cash/ check discount prices offered in studio and more pricing policies.

4. MYINFO will take you to your personal information. Look on the right hand side of the screen again, under what looks like a divider bar. There will be some title boxes marked: PROFILE, MY SCHEDULE, VISIT HISTORY, PURCHASES, ACCOUNT. Clicking on these title boxes will take you to the information you are looking for.
5. IMPORTANT TIP ABOUT CLASS RESERVATIONS: Your scheduled classes are paid for in advance. If a schedule change occurs and you cancel in accordance with our 24-hour policy, the class will be credited back in to your account and will be available for future use. The MindBody scheduler will not allow you to book a class without funds in your account to pay for the class. You either need to carry more unscheduled classes in your account to book further ahead, and/or cancel the furthest date classes.

For example, let's say you have purchased an 8-Package and have USED classes #1 and #2. You have booked yourself in to 6 additional, future classes, but decide you want to go to class again tomorrow. The system will not allow you to book tomorrow because your other classes are pre-paid and no funds are available (it considers tomorrow's class #9) You can either purchase another package or, if you are in a hurry, Cancel out the #8 class, book tomorrow, and then make a note to re-book the cancelled date when you purchase your next package.

6. SAME DAY RESERVATIONS are frequently available, however, the system will not allow reservations to be placed less than 24 hours before a class. CALL the studio for Same Day reservations.
7. CANCELLING RESERVATIONS: Go to My Info/Schedule. You will see all of your current reservations listed. Look to the far right next to each class listed and you will see a Cancel button.
8. Explore! You will figure this out and soon be booking classes like a pro!

Need more help?

Email SpringsPilatesPleasanton@comcast.net or call 925-699-2293